

**DRAFT**  
**INFORMATION TECHNOLOGY BOARD (ITB)**

**MINUTES**

**December 4, 2012**

**Members or Designees present:**

**Janet Kelly**, Chairperson, Department of Administration; **Dick Clark**, State of Montana CIO, Department of Administration; **Hank Trenk**, (designee for **Susan Fox**), Legislative Services Division; **Dan Bucks**, Department of Revenue; and **Mike Bousliman** (designee for **Tim Reardon**), Department of Transportation; **Tyler Trevor**, Commissioner of Higher Education; and **Dan Chelini**, Department of Environmental Quality; and **Julia Dilly**, Office of Public Instruction.

**Guests present:**

**Joe Frohlich**, Ravalli County; **Terry Lundberg**, Department of Public Health and Human Services; **Jim Gietzen**, Office of Public Instruction; **Ousmane Loum**, Public Service Commission, **Larry Krause**, Department of Commerce; **Barb Smith**, Legislative Fiscal Division, **Christine Williams**, Oracle, **Sandra Barrows**, Barrows Consulting.

**SITSD Attendees:**

Anita Bangert, Robin Trenbeath, Stephen Forrest, Tammy LaVigne, and Cindy Mitchell

**Call to Order and Introductions – Janet Kelly**

Chairperson Kelly called the meeting to order at 10:00 a.m., welcomed the Board and audience to the December Information Technology Board meeting. Members and designees present introduced themselves.

**Select Committee on Efficiencies in Government – Barb Smith**

- Ms. Smith explained the points of interest for the members on the Select Committee.
  - The committee received a lot of education and learned terms like: middle mile, cloud and connectivity.
- Many members visited the data center and were very happy with the outcome of the data center.
- There may look like there are only two bills coming out of the committee but the changes are significant enough for change to be noticed. Those changes include:
- Notary requirements and electronic signatures
- An issue with onsite records.
  - Electronic Content Management – enterprise level. In the process of drafting a resolution.
  - Create a committee for the next interim to define and plan for the enterprise wide process including costs associated. Rep. Hallenbaugh will carried the joint resolution.

- Will pass toward the end of session – ranked according to interest level
- MITA audit-
  - Went to the Legislative Finance Committee.
    - May see independent bills.
    - The law is 10 years old.
- In the Legislative Fiscal Division, staff is in the middle of a budget analysis with both budgets per statute.
  - There were two global motions made in front of the Finance Committee during the middle of November regarding including:
    - A recommendation was made for the long range planning committee. The operations and maintenance costs are understood.
    - Looking at IT as an asset. Since many systems are old; evaluate the risks of a platform no longer being supported including security, continuity and current risks in agencies.
  - The final report is on the website located at:  
<http://leg.mt.gov/css/Committees/interim/2011-2012/Efficiency-in-Government/default.asp>
  - Global motions are located at:  
[http://leg.mt.gov/content/Publications/fiscal/interim/2012\\_financemty\\_Nov/Global%20Motions.pdf](http://leg.mt.gov/content/Publications/fiscal/interim/2012_financemty_Nov/Global%20Motions.pdf)
- Mr. Clark thanked Barb for all of her hard work on the committee.
- Mr. Bucks summarized how management has shifted and the background of experience that staffs need to focus on when they hire new managers. This is a new world of technology and a different set of skills is out there. You may be in trouble if you use the old way of doing business. This information is critically important when approaching legislative session and how we communicate with our legislators.

## **Statewide Interoperability Governance Board Report – Warren Dupuis**

To view the presentation; please click on the following link: [Public Safety Communication System Project Status](#).

- This was a project that was handed to him in July 2011 that deals with interoperability communications. Radio is just like mobile computing; if you aren't running similar systems, you can't talk to each other.
  - This issue came to light on September 11, 2001 and during hurricane Katrina.
- We took a different approach in Montana and began using the Interoperability Montana Program Directors (IMPD); which does contracting on behalf of counties.
  - During the beginning of 2011, the administration money was used up and the IMPD dissolved.
  - The Governor issued an executive order on September 30, 2011, establishing the Statewide Interoperability Governance Board with five members and will expire in September 2012.
    - The public private partnership lease renewal with Burlington Northern is coming up. This is an item that doesn't have a true funding plan because it wasn't put in the Governor's budget.
- The future is broadband or wireless devices.

- The plan is there by staffs in the Board and the two working groups and the State of Montana will continue to apply for more federal grant funding; always trying to get more return for our investment.

### **Biennial Report to the Legislature – Dick Clark for Tammy LaVigne**

- Mr. Clark updated the Board regarding the State of Montana IT Biennial Report.
- Mr. Pat Boles was responsible for having this report completed by November every other year, but has taken a position elsewhere in town.
- The MITA Audit stated that we have to be more consistent in our information making certain we have a well-balanced baseline.
- Chairperson Kelly thanked SITSD for their willingness to listen to the constructive criticism for improving the audit and making it more understandable.

### **PM Training Update – Anita Bangert**

To view the presentation, please click on the following link: [Presentation](#)

- Ms. Bangert informed the Board that four PMO Training Workshops were held in October and 100 people were registered from 17 different organizations.
  - Classes will be offered again beginning May 2013.
  - The cost of classes for each participant remains under \$1,000.
- Feedback received was very positive and the value of each certification is beneficial to the state.

### **SITSD Highlights – Dick Clark**

Mr. Clark briefed the Board on SITSD's 2012 Accomplishments

- He commented on Public Safety Radio / Interoperability Project – it was successful because of Warren Dupuis' leadership and Mike McGinley and Leo Dutton for stepped up to the plate.
- In 2007, we were given monies to build two data centers. The Helena data center was up and running before last legislature and we will have the Miles City data center up and running before the 2013 legislature.
  - Montana Interactive and the state of Oregon are housing their data in our data centers.
  - The state of North Dakota may be the next state coming over.
  - We are working with the university system and using our Miles City site for DR.
  - We improved our cost savings from 78 to 91% virtualization
  - We upgrade to eight sites to our MPLS system; which the way to go.
- We initiated the Western States Contracting Alliance (WSCA) Cloud Contract with Utah, Colorado, and Wyoming.
  - Robin Trenbeath, Kreh Germaine, and Kyle Hilmer were in charge of this project.
- It's about infrastructure. When legislature gave us the money. We stayed on task and delivered on time. This says everything about the staff in SITSD.
- Mr. Clark also stated that he appreciated the discussion during the CIO Breakfast.
  - Security, Records Management, Content Management, Transparency, Geospatial coding and Mobile Computing; all big issues.
- Stated that he is very proud of his staff.

## **Information Technology Manager's Council (ITMC) Update – Joe Frohlich**

Mr. Frohlich informed the Board that if the ITB

- Discussed topics at great length during the last ITMC meeting.
  - Michael Sweeney is leading a group regarding Mobile Computing.
  - Dick Clark is discussing services of agencies for the future.
- All the information that he receives from ITB and ITMC is brought back to local government to have discussions on.
- This was a great year for collaboration.

## **IT Conference Update – Robin Trenbeath**

To view the information, please click on the following link: [Update](#)

- Mr. Trenbeath welcomed the Board to the IT Conference.
  - There are over 500 registered attendees; which is a 25% growth from last year.
  - SITSD collaborated with MAGIP and received a recorded number of attendees; 110.
  - Extending an invitation to the Board members to attend the Grandstreet Theatre Christmas Show; “Annie” and 4 at p.m. the ice breaker is scheduled in the State room.
  - Please come and network with others.
- Tracks scheduled for this conference include:
  - Project Management
  - Security
  - Local Government
  - Hands on labs – technical detail (Windows 8 devices)
  - Mobile Computing

## **Recognition to Janet Kelly – Tammy LaVigne**

- Ms. LaVigne recognized Janet Kelly for being so supportive to the ITB during her years of service at the State of Montana.
- Chairperson Kelly recognized Dick Clark for his vision and leadership and his staff for figuring out the needs in Information Technology for the Board.
- Thanks to the Board for your dedication and participation in discussions.

## **Public Comment**

- None
- If you have any future agenda items, please contact Warren Dupuis at (406) 444-0415 and [wdupuis@mt.gov](mailto:wdupuis@mt.gov) or Cindy Mitchell at (406) 444-2426 and [cmitchell@mt.gov](mailto:cmitchell@mt.gov).

Meeting adjourned at 11:51 a.m.